

**INTRODUCTION**

You can use this form to submit an appeal online to The Planning Inspectorate.  
 You can find help with completing this form by clicking on the Help buttons throughout this form.  
 Information that you must provide is indicated by \*.  
 Your appeal and essential supporting documents must reach the Inspectorate within 6 months (or 28 days - see Help) of the date shown on the Local Planning Authority's decision notice or, for 'failure' appeals, within 6 months (or 28 days - see Help) of the date by which they should have decided the application.  
**WARNING: If any of the 'Essential supporting documents' listed are not received by us within the 6 month period (or 28 days - see Help), the appeal will not be accepted.**  
**The name of the person(s) making the appeal must be the same as on the planning application form.**  
 You can save the form partially completed and return to it at a later time (see button at the end of the form). Once the form is complete and you submit it, you will be given the opportunity to save a copy of the finished form so you can keep it for your records, and print or e-mail a copy to the local planning authority.

**AGENT DETAILS (IF ANY)**

\* Are you an Agent acting on behalf of the appellant(s)? Yes  No   
 Please record your name and correspondence details below.

**Person Details**

\* Have you previously submitted a case online? Yes  No

Enter your surname and postcode in the fields below, then click the button to retrieve your details.

Surname

Postcode

Name **Mr Chris Edmond**

Address **Chris Edmond Associates Architects  
 1-3 Lyon Street  
 SOUTHAMPTON  
 SO14 OLD**

Daytime Phone No \* **02380228923**

Fax No **02380330737**

\* Please confirm how you wish to correspond with us:  
 On paper, by post  
 Electronically, via the following email address:

E-mail Address **chris.edmond@chrisedmondarchitects.co.uk**

Your Reference

\* Are you acting on behalf of a group or organisation? Yes  No   
 e.g. "Owners of Numbers 1-5 High Street", or "Mr and Mrs Smith" or "The executors of Mr Evans estate"

**APPELLANT DETAILS**

Please record the appellant's name and correspondence details below. Correspondence details are not required where an agent is acting for the appellant.

**Person Details**

\* Has the appellant previously submitted a case online? Yes  No

Title

Mr

Forename or Initials \*

Surname \*

You can use our address finder to complete the appellant's details quickly or, if you prefer, you can enter their details manually in the fields provided.

Property Name or Number

Postcode

Address Line 1

Address Line 2

PO Box

Town/City

County

Postcode

Daytime Phone No

Fax No

\* Please confirm how the appellant wishes to correspond with us:

On paper, by post

Electronically, via the following email address:

E-mail Address

This field is required if you intend to correspond with us by e-mail

\* Is the appellant acting on behalf of a group or organisation? Yes  No

e.g. "Owners of Numbers 1-5 High Street", or "Mr and Mrs Smith" or "The executors of Mr Evans estate"

**LOCAL PLANNING AUTHORITY (LPA) DETAILS**

Name of the LPA \*

Use our "LPA Finder" to search for the record

LPA's application reference no \*

Date of the planning application \*  July

Date of LPA's decision notice (if issued)  December

**APPEAL SITE ADDRESS**

Is the address of the affected land the same as the appellant's address? Yes  No

Does the appeal relate to an existing property? Yes  No

You can use our address finder to complete your details quickly or, if you prefer, you can enter your details manually in the fields provided.

Property Name or Number

Postcode

Address Line 1 \*

Address Line 2

PO Box

Town/City

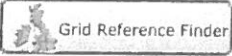
County

Postcode\*   
 (or that of nearest property to site)

If you have used our Address Finder to find the address, the grid reference will have been filled in for you automatically.

If you do not know the grid reference, you can use our Grid Reference Finder to locate it. Click the map button. You can drill down using the 'zoom in' feature until you get to the site. You can then use the 'select' feature and the grid reference boxes will be filled in for you.

Grid Reference\*    
 Easting Northing



Is the appeal site within a Green Belt? \* Yes  No

Are there any health and safety issues at, or near, the site which the Inspector would need to take into account when visiting the site? \* Yes  No

**DESCRIPTION OF THE DEVELOPMENT**

\* Has the description of the development changed from that stated on the application form? Yes  No

Please enter details of the proposed development. This should normally be taken from the planning application form.

What is the area (in hectares) of the whole appeal site? [e.g. 1234.56]

Area of floor space of proposed development (in square metres)

**REASON FOR THE APPEAL**  
 (THIS SECTION MUST BE COMPLETED FOR ALL APPEALS)

Please select one reason by clicking in the small circle next to the relevant one.

This appeal is against the decision of the LPA to:

- 1. Refuse planning permission for the development described in Section E.
- 2. Grant planning permission for the development subject to conditions to which you object.
- 3. Refuse approval of the matters reserved under an outline planning permission.
- 4. Grant approval of the matters reserved under an outline planning permission subject to conditions to which you object.
- 5. Refuse to approve any matter required by a condition on a previous planning permission (other than those in 3 or 4 above).
- 6. Failed to give notice of its decision within the appropriate period (usually 8 weeks) on an application for permission or approval.

**CHOICE OF PROCEDURE**

There are three different procedures that the appeal could follow. Please select one.

Appeals dealt with by written representations are usually decided more quickly than by the hearing method.

Please note that when we decide how the appeal will proceed, we take the local planning authority's views into account.

- 1. WRITTEN REPRESENTATIONS
  - (a) Could the Inspector see the relevant parts of the appeal site sufficiently to judge the proposal from public land? Yes  No
  - (b) Is it essential for the Inspector to enter the site to check measurements or other relevant facts? Yes  No

If the answer to 1b is 'yes' please explain:

to view accommodation, lounge and garden

[Empty text box for explanation]

2. HEARING

You must give detailed reasons below or in a separate document why you think a hearing is necessary.

The reasons are set out in  the box below  In separate documents

[Empty text box for reasons]

Is there any further information relevant to the hearing which you need to tell us about?

Yes  No

Please explain the relevant information below

[Empty text box for further information]

3. INQUIRY

You must give detailed reasons below or in a separate document why you think an inquiry is necessary.

The reasons are set out in  the box below  In separate documents

[Empty text box for reasons]

(a) How long do you estimate the inquiry will last?

(Note: We will take this into consideration, but please bear in mind that our estimate will also be informed by others' advice and our own assessment.)

(b) How many witnesses do you intend to call?

(c) Is there any further information relevant to the inquiry which you need to tell us about?

Yes  No

If so, please explain the relevant information below

[Empty text box for further information]

**GROUNDS OF APPEAL**

This section must be completed for all appeals, however if the local planning authority have not made a decision see the Help tab.

If you have requested the written procedure, your FULL grounds of appeal must be made, otherwise we will take no action on your appeal.

You can enter your grounds of appeal in the space provided or attach a separate document.

The grounds are set out in  the box below  In separate documents

[Empty text box for grounds of appeal]

To follow  
And / Or

Attached below:

Brief Description (30 Chars)	File Location	Browse...	+
Grounds of appeal			

\* Do you intend to submit a planning obligation (a section 106 agreement or a unilateral undertaking) with this appeal?  
 Yes  No

**APPEAL SITE OWNERSHIP DETAILS**  
 This section must be completed for all appeals.

We need to know who owns the appeal site. If you do not own the appeal site or if you own only a part of it, we need to know the name(s) of the owner(s) or part owner(s). We also need to be sure that any other owner knows that you have made an appeal. YOU MUST SELECT WHICH OF THE CERTIFICATES APPLIES.

If you are the sole owner of the whole appeal site, Certificate A will apply.

**CERTIFICATE A**  
 I certify that, on the day 21 days before the date of this appeal, nobody, except the appellant, was the owner (see Help tag for a definition) of any part of the land to which the appeal relates;

**CERTIFICATE B**  
 I certify that the appellant (or the agent) has given the requisite notice to everyone else who, on the day 21 days before the date of this appeal, was the owner (see Help tag for a definition) of any part of the land to which the appeal relates, as listed below:

**CERTIFICATES C and D**  
 If you do not know who owns all or part of the appeal site, complete either Certificate C or Certificate D (see Help tag for details of how to obtain it) and attach it below.

**AGRICULTURAL HOLDINGS CERTIFICATE**  
 This section must be completed for all appeals.

We need to know whether the appeal site forms part of an agricultural holding.

(a) None of the land to which the appeal relates is, or is part of, an agricultural holding;

(b)(i) The appeal site is, or is part of, an agricultural holding, and the appellant is the sole agricultural tenant;

(b)(ii) The appeal site is, or is part of, an agricultural holding and the appellant (or the agent) has given the requisite notice to every person (other than the appellant) who, on the day 21 days before the date of the appeal, was a tenant of an agricultural holding on all or part of the land to which the appeal relates, as listed below.

**ESSENTIAL SUPPORTING DOCUMENTS**

The documents marked with a \* must be sent with your appeal form; please send all other documents if appropriate. If we do not receive all your appeal documents by the end of the appeal period, we will not deal with it. Please indicate which documents you will be sending separately and which you are enclosing now.

Please click on the box to the left of each document that applies to the circumstances of this appeal. This will activate the indicators below it to tell us if the document will follow by post, or is attached in electronic form. If you click in a left hand box by mistake, you can click it again to change your mind.

You can attach any of the required supporting documents that you have in electronic form. If we haven't provided enough rows for you to attach all the relevant documents under the headings below, please e-mail them to us at [appeals@pins.qsi.gov.uk](mailto:appeals@pins.qsi.gov.uk) with the name of the appellant and site address in the body of the message. Any documents that you do not have in electronic form can be sent to us by post together with the name of the appellant and site address.

Please use the brief description field below to describe the document that you are sending, so we can clearly identify each document sent to us. For example - Application 12-03-2011

If you're attaching any plans, please indicate the paper size that the plan should be printed on in the Brief Description field e.g. proposedplan@A4.

\* 01. A copy of the original planning application sent to the LPA.

To follow  
 And / Or

Attached below:

Brief Description (30 Chars)	File Location
<input type="text"/>	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="+"/>

\* 02. A copy of the site ownership certificate and agricultural holdings certificate submitted to the LPA at application stage (these are usually part of the LPA's planning application form).

To follow

And / Or

Attached below:

Brief Description (30 Chars)	File Location
<input type="text"/>	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="+"/>

\* 03. A copy of the LPA's decision notice (if issued). Or, in the event of the failure of the LPA to give a decision, if possible please enclose a copy of the LPA's letter in which they acknowledged the application.

To follow

And / Or

Attached below:

Brief Description (30 Chars)	File Location
<input type="text"/>	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="+"/>

\* 04. A site plan (preferably on a copy of an Ordnance Survey map at not less than 10,000 scale) showing the general location of the proposed development and its boundary. This plan should show two named roads so as to assist identifying the location of the appeal site or premises. The application site should be edged or shaded in red and any other adjoining land owned by the appellant (if any) edged or shaded blue.

To follow

And / Or

Attached below:

Brief Description (30 Chars)	File Location
<input type="text"/>	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="+"/>

\* 05. Copies of all plans, drawings and documents sent to the LPA as part of the application. The plans and drawings should show all boundaries and coloured markings given on those sent to the LPA.

To follow

And / Or

Attached below:

Brief Description (30 Chars)	File Location
<input type="text"/>	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="+"/>

\* 05i. A list of all plans, drawings and documents (stating drawing numbers) submitted with the application to the LPA.

To follow

And / Or

Attached below:

Brief Description (30 Chars)	File Location
<input type="text"/>	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="+"/>

\* 06. Copies of any additional plans, drawings and documents sent to the LPA but which did not form part of the original application (e.g. drawings for illustrative purposes).

\* 06i. A list of all plans, drawings and documents (stating drawing numbers) which did not form part of the original application.

To follow

And / Or

Attached below:

Brief Description (30 Chars)	File Location
<input type="text"/>	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="+"/>

\* 07. A copy of the design and access statement sent to the LPA (if required).

\* 08. Additional plans, drawings or documents relating to the application but not previously seen by

the LPA. Acceptance of these will be at the Inspector's discretion.

- \* 08i. Please provide a list of all plans and drawings (stating drawing numbers) submitted but not previously seen by the LPA.
- \* 09. Any relevant correspondence with the LPA. Including any supporting information submitted with your application in accordance with the list of local requirements.
- \* 10. (a) If the appeal is against the LPA's refusal or failure to approve the matters reserved under an outline permission, please enclose: the relevant outline application;
- \* 10. (b) If the appeal is against the LPA's refusal or failure to approve the matters reserved under an outline permission, please enclose: all plans sent at outline application stage;
- \* 10. (c) If the appeal is against the LPA's refusal or failure to approve the matters reserved under an outline permission, please enclose: the original outline planning permission.
- \* 11. If the appeal is against the LPA's refusal or failure to decide an application which relates to a condition, we must have a copy of the original permission with the condition attached.
- \* 12. A copy of any Environmental Statement plus certificates and notices relating to publicity (if one was sent with the application, or required by the LPA).

**OTHER APPEALS**

\* Have you sent other appeals for this or nearby sites to us which have not yet been decided?  
 Yes  No

**CONFIRMATION**

\* I confirm that all sections of this form have been fully completed and that the details in the site ownership section are correct to the best of my knowledge. I confirm that I will send a copy of this appeal form and all supporting documents to the local planning authority today.

**NOW SAVE YOUR FORM**

You should now save your (partially) completed form using the Save facility here. If you have attached any documents to this form, they will **NOT** be saved by this process. You must remember to re-attach them when you resume working with this form.

When you use this facility, a separate page will be displayed. You will need to save the page onto your computer using the facilities of your browser e.g. 'File → Save As'. The save is **NOT** automatic.

When you want to resume working with this form, the file for the saved page will be in the location you selected on your computer when you saved the form. Open it in your browser and click on the 'Resume Appeal' button to continue with the form.

When your form has been successfully submitted, you will be presented with an on-screen receipt and a link to download a copy of the final version of the form. This will list all attachments.

**SUBMIT**

The gathering and subsequent processing of the personal data supplied by you in this form, is in accordance with the terms of our registration (Reg No: E311018) under the Data Protection Act 1998. Further information about our Data Protection policy can be found in our "[How to complete your planning appeal form](#)" booklet.

Before you submit this form, please check it thoroughly.

When you submit this form, it will be checked to ensure that you have answered all the compulsory questions. If you have not, the system will tell you and take you to the right place in the form.

**Important:** When you submit this form, we will check any attachments to it to see if there are any

technical problems with them. If we find any, the whole form will be rejected.

Once the form has been validated, a 'file download' box will be displayed and you will be presented with the opportunity to open or save a PDF copy of the completed form.

A confirmation of receipt screen will also be displayed.

**Submit checked and completed form**

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