

**Agenda HRA Committee Meeting
Held on 14 January 2019
At Highfield House Hotel 7.30pm**



Committee members present

Jerry Gillen (Chair), Nicolla Martin, Adrian Ford, Ken Burtenshaw, Steven Johnston, James Burgess, Nadine Johnson, Barbara Claridge.

Attending

Nick Bacon, Ashlie Salter, Sue Ingham, Jon Walsh (University Liaison),
Dr. Leo Bourikas, Dr. Philip Turner (presentation)

1. Welcome, declaration of interests

Jerry welcomed all present. There were no declarations of interest.

2. Apologies. Minutes and Amendments of the previous meeting held on 10 December 2018

Adrian Vinson, Bryan Wakely, Steve Connolly, Angela Seymour, Leigh Seymour

The minutes had been circulated previously. The Secretary read out amendments received from Nicolla, Nadine and James. These were accepted by the meeting and the minutes were adjusted accordingly.

The minutes were then agreed.

3. Matters Arising

There were no matters arising

4. Presentation and demonstration by Dr Leo Bourikas and Dr Philip Turner.

- the careteam app

Some iPads were distributed so that members could see how the app worked on a screen. The project is being run within the Faculty of Engineering and Physical Sciences at the University in collaboration with a local technology company, **nquiringminds** and SCC. Dr Bourikas explained that the reason for the project was to assist informal unpaid carers who make a significant contribution to society and the economy, whereby informal carers provide, on average, 30 hours of unpaid care per week. The aim is to provide more efficient care services to adults who currently receive home care, reducing carer stress and helping them remain independent and at home for longer by helping connect the community and provide volunteer networks. In addition to the app, 2 small household sensors are placed in the home of the person receiving care which works in the background passively monitoring movement, temperature and humidity. The network of support carers, and this might be a single other person, can then monitor remotely person they care for. The only requirements is that the person in care is over 18 and has internet connectivity with the app able to run on a smart phone or tablet and can be download from the website (www.careteam.club) or the apple/google store.

The one receiving care can set up the network, if however they do not own a smart phone or tablet and are not comfortable with technology the carer can set up the network and hold 'ownership'. the interface is not complicated and anyone that wishes to participate in the trial will receive training when the sensors are set up in the home and the University are more than willing to provide further training if required.

Through the app it is possible to send messages, record medicines or other needs, allocate appointments, request lifts, set up a calendar etc. The app can be fully personalised and there is no-one overseeing what data is included for any individual. It is a form of early warning system, flexible to meet individual needs and will be capable of 'learning' regular profiles or habits. The app is free to download and use with the sensors also installed at no cost with any data, which is protected and anonymised, only ever being used for research purposes.

The research project is looking for participants to test the platform and provide feedback with a £50 gift card issued to the person receiving care whose home the sensors are set up in. The project has a scope of 500 participants with 300 places still remaining.

A question was asked as to whether pet movement could interfere with monitoring data and Dr Turner explained that this was already being considered - for example the optimum height of the sensor.

Barbara will liaise with the researchers regarding a contributing article in the forthcoming Newsletter in order to advertise their project still further with the aim of enlisting more participants in the research. (*Action: Barbara*)

5. University Liaison

Jon Walsh wished everyone at the meeting a Happy New Year. He reported that the students were back on campus and that it was exam time. Temporary road closures around the university were ongoing due to the replacement of a heating main. However, the bus terminus was now fully operational again. Some works (Gloucester Road and Salisbury Road) were going to be running onto mid-May. The new building, which is a shared learning space, is to be named Centenary Building as the university is 100 years old this year. There is to be an historical campaign with material from the university archives at some time in 2019.

The Chair raised a question on behalf of a Chinese Post Graduate student who was considered to have had brusque treatment from a member of staff at Barclays Bank on campus and repeatedly told her documents had information missing. Her information was found to be appropriate at the adjacent Santander Bank. Jon will discuss this problem with the international Office at the University.
(*Action: Jon*).

6. Reports

a. Finance

Adrian reported that there were a few items of expenses to clear and cheques to counter-sign. There had been a problem with a cheque that had been paid into HRA Account, but which actually belonged to another local association. It was agreed that this amount £168 should be transferred immediately. Community Chest were recommending HRA to receive a small grant of £500. A question was raised about whether all invoices had been raised and collected for adverts and sponsorship. Following a discussion it seemed that the Crafty Fox invoice had not been raised and therefore was outstanding. Adrian agreed to process this immediately. The Secretary asked that a list of regular sponsors be made available. (*Action: Adrian*). The current annual income for advertising approximates to four regulars on the website £1000, £750 others on the website and £350 from the Newsletter.

It was reported that there was a balance of £4700 in the HRA Current Account.

Adrian confirmed he would remain as Treasurer until April but would not be standing again at the AGM. A new treasurer is to be recruited as soon as possible and if any committee member is interested in this vacancy, they should contact the Chair.

b. Membership

Nicolla reported the membership as follows:

Database	470
Paid up	408
YTD	20

(The Rolling total reflects the start of a new year with members paying subs throughout the year)

Nicolla was pleased to report that the difference between totals 1 and 2 was 62 and that 28 new households joined after the last Newsletter had been published proving the value of a quality and widely distributed Newsletter.

c. Planning

The Planning report had been circulated in advance of the meeting. The Chair suggested that the Highfield Hotel's planning and expansion plans should be the subject of a presentation at the next meeting and Jerry has spoken to Paul the manager who is hoping to have someone available for our next meeting. The committee is broadly supportive of the plans.

Subsequent discussion focussed on the lack of enforcement actions especially regarding 12 Russell Place, 8 Westridge Road and the high top-fence and knocking down of a wall at the dwelling on the corner of Westwood Road and Brookvale. The Chair agreed to follow up these issues with SCC Planning Department. (*Action: Jerry*).

7. Website

Nadine was pleased to report that there had been an average of 1000 hits per month to the website and of these 75% were returning searches. Nadine was congratulated by the committee for achieving such a high turnover.

The modification of the website to be 'mobile friendly' was 95% in place and operating in test mode. Nadine and Ross were thanked by the Chair for these achievements.

Newsletter

Following a successful and effective Newsletter Team Meeting on Thursday 10 January, an outline plan had been agreed for responsibilities, suitable articles and a tight list of copy deadline dates. Nicolla was preparing the delivery volunteers for the week of 11 March. If too many articles were produced this time, then Steven would decide on the most suitable and any spare would be held over to the following Newsletter.

8. A.O.B.

In answer to a question, Jon reported that the central new handrail for the steps from the Common to the campus had been stolen. The rail had been replaced but not with an illuminated one as previously, this meant the route was quite dark.

Steven reported that Common Sense were still seeking further work-party volunteers and that

progress was visible and pleasing. New Year plans included the purchase of a lawn mower.

A comment was made regarding to Clean Air Zone policy. SCC had selected a non-charging option for traffic in city. NORA had circulated (via Jerry) a note about the pollution caused by parents running their engines when waiting outside of schools. Jerry agreed to write to the Local Authority asking for clarification on their policy on this issue and feedback to NORA. (*Action: Jerry*).

Barbara reported that The Hawthorns education room was to be revamped. The possible involvement of Solent University Design students was currently under negotiation.

There being no further business the meeting closed at 8.36pm.

The date of the next meeting is **Monday 11 February 2019 at 7.30pm, Highfield Hotel.**