



## **HRA CONSIDERATION OF PLANNING AND LICENSING APPLICATIONS**

In the normal course of events Angela Seymour produces a schedule of outstanding planning applications for each monthly Committee meeting on the basis of information provided by the Council. The Committee can discuss these and agree any HRA response taking into account the recently (February 2019) revised Planning Guidelines. Any official responses would normally be sent by the Hon Sec with the outcomes subsequently reported to the Committee.

However the flow of applications never stops and the deadlines for responses – usually, 3 weeks - do not always fit in with the Committee schedule. There are also months – April, August – when the Committee is not scheduled to meet, as well of course as present circumstances.

In these cases, once HRA is made aware of a planning concern or query here would be consultation between the Chair, Hon Sec and Planning Support (Jerry Gillen) about the need for, and the terms of, any HRA response. This will also take account of anything that may have been raised by local HRA members. The HonSec would make contact with the person making the query and it would be established whether they were HRA members. If it is decided to write to the Council, the letter would be sent by the Hon Sec. In all cases the letter and outcome would be reported to the Committee.

At the end of the HRA year, and before the AGM, the Hon Sec produces a summary of the applications that have been the subject of any HRA responses together with the known outcomes. This can then be included in the Chair's annual report to the AGM.