

Agenda HRA Committee Meeting Tuesday 13 October 2026
Highfield Church Halls 19:00h



Annex.i. Police Speedwatch rejection (5)

Annex.ii. Minutes S017 Project Clare Diaper – sent as an attachment (5)

Annex.iii. Scheme update for Highfield Active Travel Zone and for Safer Routes to School Highfield CoE (7)

Annex.iv. HRA Crime information sharing WhatsApp Group (10)

Prof. Roger Brown will chair the meeting

Part 1 Open Meeting Committee, Invitees and HRA Members

1. Welcome:

2. Apologies:

3. Declarations of interest:

4. Minutes

September 2026 Committee Meeting were circulated with the Agenda

5. Matters Arising, not covered elsewhere

- a. Speedwatch update. The Police have rejected all of the roads in the HRA plan on safety grounds (see Annex.i.)
- b. Portswood Plan (Portswood Planning Strategy Group) – Councillor Barbour
- c. Clare Diaper's Meeting S017 Project (Minutes – Annex.ii sent as an attachment)

6. Portswood Public Realm Project Update

An email from Kate Bond, Project lead, indicated that she was aiming to have a presentation online meeting at the end of October. HRA would be invited.

7. Scheme update for Highfield Active Travel Zone and for Safer Routes to School Highfield CoE.

Communication from Wade Holmes, Service Manager – Integrated Transport and Planning Service, Directorate for Growth and Prosperity, SCC (Annex.iii.). Also Road Works Mon 12 Oct, 4 nights Church Lane, Brookvale Road, Abbotts way and Russell Place.

8. Information Reports from Councillors

- a. Councillor Barbour, Portswood: SCC student accommodation position statement as of 1 April 2026
[Student Accommodation Position Statement as of 1 April 2026](#)
- b. Councillor Savage, Portswood
- c. Councillor Foster, Portswood
- d. Councillor Walsh, Swaythling

9. University

- a. University Report (incl. 8a: 11a: 11f)
- b. SUSU (HRA welcoming to Students)

10. Crime information sharing WhatsApp Group Report

- a. Crime information sharing WhatsApp Group Report (Annex.iii.)

11. Planning

- a. Breach of planning – Change of Use - garage at 20 Highfield Lane (HRA Member)
- b. Licensing late night opening Portswood Broadway - 2026/04793/01SPRN Flame & Flavor, 5, The Broadway, Portswood Road SO17 2WE to extend the licencing hours to 3am, 7 days a week
- c. 26/01105/FUL 27 Highfield Crescent Southampton SO17 1SG Erection of single storey extensions with roof alterations including raising the roof and front and rear dormers to create additional accommodation and installation of rear balcony (not currently on HMO Licence Register)
- d. 26/01144/PAH 15 Roselands Gardens Southampton SO17 1QJ Erection of a replacement single storey rear extension (Max Depth 3.34 m, Max Height 3.78 m, Eaves Height 3 m) (Permitted development) (not currently on HMO Licence Register)
- e. 26/01109/FUL 19 Arnold Road Southampton SO17 1TF Erection of a part two storey part single storey side and rear extension (not currently on HMO Licence Register)
- f. University Health 37 Highfield Road – letter to near neighbours

12. Reports

a. Finance – Since the last meeting: income = £338; Expenditure = £0; Donations = £88
Current Account Balance = £2726.19; High Interest Account Balance = £28,596.01

b. Membership – 346 members recorded on the Database. 246 paid up members to date in 2026.
August to September payments – no cash, 3 cheques, 7 BACS

A total of 71 member households have not rejoined in 2026

c. Digital Communications Report

Facebook/Website

There are now 1,325 followers on the HRA Facebook page. There has been no increase since the meeting of 8 September 2026.

Thank you to Ken and Barbara for photos and to Barbara and miscellaneous others for news items.

HRA Member Discounts

Woodies at the Junction Inn (Priory Road) have updated their HRA discount. They will no longer be open weekday lunchtimes during the winter months. Their new discount is 10% off drinks Monday to Friday (ends Fridays at 5pm)

Kitchen Kingdom and also Romanian Flavours have now closed.

eNews emailed to members: There was one eNews on 10 September 2026.

HRA Autumn 2026 Newsletter - advertisements: Three advertisements have been taken out in the Autumn Newsletter: Quick Click Repairs for £90 (credit/business card size), Figures Bookkeeping Services for £90 (credit/business card size), and Pearsons Estate Agents for £195.

Local Portswood News

- **Kate's Café Lounge, Portswood - good news!** Kate's was facing closure in 2025 but things are much better now. This is, in part, due to Kate's now being the engine room for her new sandwich shop 'Breadford's' in Bedford Place. This has enabled her to fill a financial hole. She has now extended the lease for the Portswood Café for another 5 years.
- **New shops in Portswood:** The 'Cake Box' (no eggs...) which, according to the website, will sell cakes and breads, will be opening in the 2nd unit vacated by Brides of Southampton. There is also a takeaway 'My Dubai' which has opened in the shop unit vacated by Flagship Coffee.
- **Portswood Library closure:** it will be closed from Monday 2nd November for building and re-decorative works, reopening on Monday 23rd November.

Reunion via Facebook: Sometimes HRA manages to reunite people over the years. In August 2022 we were approached by an elderly gentleman who, in the 1950s, was a pupil of The Cottage School, formerly in Highfield Lane on the corner of Highfield Road. He was interested in hearing from any ex pupils and also in finding out what happened to the owners. I posted his request on Facebook. In late September this year, 4 years later, we were contacted on Facebook by an ex pupil! I have since put the two of them in contact with each other. The gentleman will be celebrating his 80th Birthday this year!

October is Energy Action and Green Homes Month. There are energy talks being held across the area and three 'green' homes in Highfield that can be visited (see information in links below). All organised by Transition Southampton

<https://www.highfieldresidents.org.uk/as-part-of-the-inaugural-of-southampton-energy-action-month-community-talks-have-been-organised-in-portswood-st-denys-the-avenue-see-more-below/>

<https://www.highfieldresidents.org.uk/its-green-open-homes-month-1st-to-31st-october-2026-thinking-about-future-proofing-your-home-making-your-home-greener-looking-for-options-for-cooling-your-home-after-a-hot-summer/>

*Nadine Johnson
Digital Communications*

d. A.O.B.

- a. The Autumn Newsletter is now with the printer. Thanks to Ken for a very quick turnaround

**Close of Meeting Part 1
Meeting Part 2 HRA Committee Members**

AGM Preparations- sent by separate email to Committee Members

Annex.i. (Addressed to Simon Fidler Coordinator from April Brown, Policing Coordinator)

Hi Simon,

Sayma and I reviewed the below locations unfortunately none of them were suitable for Community Speedwatch. We did however review another 2 locations Bassett Green Road (what3words: alley.barks.term) and The Avenue by Highfield Road (what3words: asleep.wakes.dreams) which would have a higher chance of approval from our Traffic team, please find these attached.

Highfield Lane: due to the parked cars, pedestrian crossings, and nowhere for the volunteers to stand safely this would be a **no**.

Church Lane: due to the traffic slowing down measures in place along with parked cars and nowhere for the volunteers to stand safely this would be a **no**.

Brookvale Road: due to the traffic slowing down measures and nowhere for the volunteers to stand safely this would be a **no**.

Westwood Road: a high number of entrances to residences, bus stops, parked cars on both sides of the road and nowhere for the volunteers to stand safely this would be a **no**.

Winn Road: a high number of entrances to residences and nursery, parked cars on both sides, bus stops and nowhere for the volunteers to stand safely this would be a **no**.

With Community Speedwatch we need to make sure that the volunteers have a good line of sight of vehicles travelling both sides, they are able to stand safely away from the road and be able to move quickly out of the way in an emergency and the road needs to be fairly straight. With bus stops, crossings and traffic measures in place this slows traffic down so the volunteers wouldn't be able to capture the data needed.

I'm sorry this isn't what you were expecting but hopefully you will understand what we are looking for and approve the attached locations.

Kind regards

April

April Brown 13715 Citizens in Policing Co-ordinator

Annex.ii. Scheme update for Highfield Active Travel Zone and for Safer Routes to School Highfield CoE.

After a recent Cabinet Member Briefing, it has been agreed to undertake a consultation via a Traffic Regulation Order for proposals to introduce speed humps / cushions / raised tables and parking restrictions on Brookvale Road / Russell Place / Abbotts Way as part of the Highfield Active Travel Zone and for Highfield Lane / Church Lane for the Safer Routes to School projects.

The Cabinet Member has been briefed on discussions held with local Resident Associations, input from Ward Councillors, traffic counts in the area, the results of the recent community survey on preferred treatment types and Department for Transport guidance on Local Traffic Calming (particularly LTN 1/07 found here: https://assets.publishing.service.gov.uk/media/5f622dfce90e072bc4ec886c/ltm-1-07_Traffic-calming-guidance.pdf)

It is considered that these proposals provide traffic calming for the area, improve safety and balance the differing views of the community. At this time, no additional proposals are being considered for inclusion in this consultation via the Traffic Regulation Order process.

The results of the Traffic Regulation Order consultation will then inform the next steps for the project. No changes to the carriageways in the area will be made until the consultation for the Traffic Regulation Order is reviewed.

The next steps will be to undertake the consultation via the Traffic Regulation Order process at the end of October / early November for both projects.

Ahead of the consultation, Balfour Beatty will undertake site investigations over the next two weeks to assess the suitability of the measures included within the consultation. This does not prejudice the consultation process and is being done to investigate the suitability and construction method of any treatment that may come from the consultation. The investigations will result in temporary road closures in the area and potential night work. Balfour Beatty will be informing local residents of any restrictions to traffic movements associated with the investigations shortly.

The anticipated timeline for the projects are as follows:

- Site investigations by Balfour Beatty w/c 12th October subject to programming, road space booking and weather. This is to be confirmed and residents will be notified shortly
- The consultation of proposals to introduce speed humps / cushions / raised tables and parking restrictions to occur late October / early November.
- A review of the consultation responses received and a determination of the Traffic Regulation Order in December 2026
- Any works that come from the Traffic Regulation Order being approved to occur January 2027 - March 2027

When the consultation is live, our website will be updated, with Traffic Regulation Order consultations done via this page <https://transport.southampton.gov.uk/tro> and notices on site.

If you have any questions please let me know

Thanks

Wade

Annex.iv. HRA Crime information sharing WhatsApp Group

1. Reported incidents since the last HRA Committee Meeting of 8 September - (13)

There were 13 reported incidents since the last HRA Committee Meeting on 8 September. A decrease of 53 when compared to the previous period, although the previous period covered 2 months.

(i) Incidents in Portswood - (11)

11 incidents were reported in Portswood Broadway between 8 September and 13 October. This figure also includes any incidents collected immediately prior to the meeting of 8 September but not included in the report to that meeting.

- Street drinkers on steps leading to Addison Square flats (to the left of the Post Office) (1)
- Street drinkers on steps leading to the flats above October Books (2)
- Street drinkers on pavement passageway outside the former Cancer Research Shop on the other side of the hoarding build-out (1)
- Street drinkers in seating/decking area of former Flagship Coffee House, near BHF shop* (1)
- Bedding, crates and other items discarded in seating/decking area of former Flagship Coffee House (3)
- Car parked fully on pavement (in the middle) by corner shop Brookvale Road/Portswood Road. FPN notice on it (1)
- Discarded double bed mattress, discarded cardboard boxes, litter and debris outside [7 Brookvale Road](#). Information passed to Barbara (2)

Note: As usual, data on street drinkers / street furniture was collected separately outside of the WhatsApp Group. Thank you to some HRA Committee Members and some members of the WhatsApp Group for their continued reporting.

* A new take-away 'My Dubai' has now taken over the former Flagship Coffee House shop unit.

(ii) Incidents outside Portswood (1)

Four bikes stolen from the bike shed of the block of flats in Richmond Gardens (towards the Shaftesbury Avenue end) possibly between 1-3pm. They broke the shed lock and cut the bike locks (1)

(iii) Incidents reported in media e.g. the Daily Echo (1)

Article in Daily Echo 13/9/26: 'Southampton Boots targeted three times in 10 days' - over £1250 worth of products stolen from Boots, Portswood:

<https://www.dailyecho.co.uk/news/26546153.southampton-boots-targeted-three-times-ten-days/>

It is understood that the above incidents, except where stated, were reported to the relevant authorities, e.g. the Police and/or Community Safety.

All crime and anti-social behaviour incidents are listed here: <https://www.highfieldresidents.org.uk/crime-incidents/>

3. Important communications from the Police on protest activity

A communication from the police about a protest at Town Quay on Saturday 3 October 2026 at 12.30pm/1pm was received and posted on the dedicated page of the website 'Important police communications', under 'Hot Topics' on the About Us (home page). Here is the link: <https://www.highfieldresidents.org.uk/important-police-communications/>

These police communications also continue to be posted on the News/Events page of the website:
<https://www.highfieldresidents.org.uk/news/>

4. Reporting anti-social behaviour: which authority to use

Barbara and I have updated this key document: <https://www.highfieldresidents.org.uk/reporting-anti-social-behaviour-which-authority-to-use/>

Nadine Johnson
Digital Communications